



## Welcome to Peel Adult Riders!

These notes are designed to help members and visitors understand how the club functions but if you have any questions or issues at any time, please don't hesitate to talk to one of the Committee - we are a friendly approachable bunch!

If you have any suggestions, please feel free to mention them and we can raise them at our next committee meeting. We are always open to new positive suggestions to improve our club for you.

The success of our club and the benefits obtained by members will be assured by your willingness to help at rallies and any club activities.

Please introduce yourself and welcome both old and new members.

## 1.0 MEMBERSHIP

Annual membership includes:

- EWA Affiliation, (allows members to access special EWA Adult Rider membership rates)
- ARCA Affiliation (right to participate in ARCA challenges),
- Peel Metro Horse & Pony Club Affiliation (no ground fees at Peel MHPC events),
- Membership of the Paraplegic Benefit Fund (eligibility to claim benefit payout, currently up to \$250,000, in the event of a traumatic spinal injury resulting in permanent paraplegia or tetraplegia).

Members of PMARC are entitled to:

- 2 lessons at each rally,
- FREE Fun Day entry,
- A guaranteed riding spot at rallies for members who register on time, and
- The opportunity to be awarded an end-of-year instructor trophy.

Membership of the club is limited to 45 riders allowing for up to 5 groups of 4 riders to be involved in lessons at any one time, as it is assumed that not every member will be available to ride at each rally. Please note that very occasionally it may be necessary to have more than 4 in a group and your understanding will be appreciated. Groups are organized according to riding ability as stated by riders when nominating for rallies.

## 2.0 RALLIES

Rallies are held approximately once a month on Saturdays. Members are entitled to two lessons at each rally - one flatwork and one jumping, separated by an hour's break (time for morning tea and a chin-wag!). Two lessons of the same discipline may be possible to arrange upon request, but there are no guarantees.

There may also be the option to have a Cross Country, Team Riding or a Games lesson, if there is enough support and a suitable instructor is available. When registering for a rally you should indicate your interest.

### RUNNING OF RALLIES

- ARRIVAL: 8:00am – 8:30am  
*\*\* Due to insurance purposes, you are required to sign in and out at all rallies. Please go to the clubhouse to do so once your horse is settled. \*\**
- SET UP: 8:30am – 9:00am
- PACK UP: 1:00pm – 1:30pm

At the first, and possibly the second rally of the year, riding will begin an hour earlier to beat the heat, so people need to arrive between 7am and 7.30.

## HELPER DUTIES

A helper duty for the day will be assigned to you from one of your committee team leaders. Please present at the Club House for instructions at the commencement of your duty time.

If, for some reason, you are obliged to arrive late or leave early, please make sure the Committee is aware of this and offer to make some other contribution to the smooth running of the day.

## 2.1 HOW TO REGISTER FOR RALLIES

### 2.1.1 RALLY FEE PAYMENT

*Account Name:* Peel Metro Adult Riders

*BSB No.:* 036-077

*Account No.:* 394559

*Narration:* Rally Month \*YOUR NAME\* e.g. Feb Rally Joe Boggs

*Amount:* \$40 (\$65 for visitors)

**Should you choose to ride in only one lesson, there will be no refund.**

### 2.1.2 REGISTRATION

Registrations close on the Friday evening 8 days prior to a rally. The sooner you register, the easier it makes it for our Rally Coordinator to book or cancel instructors and the greater the chance of your being included in the class you have requested.

To register, email the details below to [peelmetroarc@gmail.com](mailto:peelmetroarc@gmail.com). In the email subject please enter "Rally Registration (month) 2019 (i.e.: Rally Registration February 2019).

- Receipt of payment - **no receipt, no registration!**
- Desired rally classes from the following:

FLATWORK RALLY CLASSES		
Walk/Trot	Walk/Trot/Canter Level 1*	Walk/Trot/Canter Level 2**

\* Level 1: for horses and riders still working on cantering with confidence in a group

\*\* Level 2: for more advanced riders/more educated horses (think 'capable of doing a reasonable dressage test')

JUMPING RALLY CLASSES			
Poles – 30cm	Up to 45cm	Up to 60m	Over 60cm

If a member knows in advance that he/she will be unable to attend any rallies, it would be helpful to have that information as soon as possible.

**PLEASE NOTE:** If you register for a rally but are unable to attend, your fee payment will not be reimbursed. This protects the club from having to pay instructors without the funds coming in. However, payment can be waived if you have a medical or veterinary certificate. If you cancel before the cut-off date for registration, your money will be refunded.

## 3.0 INSTRUCTORS

All our instructors are very experienced and very enthusiastic. Several of them have the NCAS Level 2 qualification. It is understood that not all instructors suit all riders. Please treat your time at Adult Riders in the spirit in which it is offered: as a chance to ride and learn in a social environment, use the venue and equipment, be supported and give support.

**Note that it is not possible to request to have (or not to have) a particular instructor.**

Instructors at Peel are not insured to ride while instructing at rallies. If you are having issues with your horse which you would like a Peel instructor to help sort out and this requires her/him to ride the horse, this must be done privately at another venue.

## 4.0 FEES

The annual membership fee is \$160 (or \$130 for parents of Peel Pony Club riders). The fee is designed to cover Club overheads, which are: instructor fees, public liability insurance, ARCA and EWA affiliation, PBF membership, fees for use of the venue and equipment, and incidentals such as purchase of tea and coffee, end of year Fun Day ribbons etc.

We have found it necessary to do some fund-raising each year to meet our expenses and we need member support for this.

## 5.0 INSURANCE

The Club carries public liability insurance - **the policy does not entitle members to personal protection.**

Our insurance is only valid for our rallies and events. It covers the club, not its individual members. When competing elsewhere, you will need to pay the day membership insurance of the organisation which is running the event. **Please note that in the event of an accident where it is deemed advisable to call an ambulance, the cost must be borne by the rider.**

Members are strongly advised, but not obliged, to take out personal protection cover, which is available, for example, through EWA and PCAWA.

**All members and guests are required to sign a waiver before riding. Member waivers will be kept on file for the year. Non-members MUST fill in application forms and a waiver each time they visit.**

**Please also ensure you complete an “emergency contact” card at the clubhouse and update it if any of your details change. This system has been designed to enable quick access to your personal details in the event of an emergency (it is filed under your first name only with emergency contact details and allergies etc).**

## 6.0 VISITORS

Since its inception, Peel Adult Riders has been a well-supported club and we have a wonderful, friendly and positive membership. Consequently, there is a long waiting list. In 2012 the decision was made to allow riders who are waiting for their name to come to the top of the list to ride as visitors whenever there are spaces in the rally groups due to members being unable to attend. Thanks to this, prospective members are given the opportunity to try before they buy and the Club benefits from having a relatively stable number of riders at each rally, allowing for advance booking of instructors.

The fee for waitlisted guest riders is \$65 per rally. We hope that all riders will feel very welcome at Peel.

## 7.0 MORNING TEAS

Morning tea is provided on a volunteer basis by donations from members *at their own expense* and those not donating are asked to make a gold coin donation, which serves as a small monthly fund-raiser. A call for volunteer donations will be made on the Facebook page in the week prior to the rally. If all members contribute twice per year, it will take the burden off the committee members who tend to make up for any shortfalls. There is filtered water available from the tap in the kitchen. Bottled water is not supplied for members (we are trying to reduce landfill) so please bring your own bottle to re-fill. A small supply of bottled water will be available in the club fridge for coaches only. Soft drinks may be taken from the fridge on an honour system: \$2 each, please!

## 8.0 MANURE MANAGEMENT

Since we share the grounds with the Pony Club, it is imperative that we leave the grounds and equipment clean and tidy, as we find them. Please ensure that all poo and hay is removed from the arena, the car park and your yard including any evidence of your horse's attempts to dig to China. Manure (but not hay) may be spread over bare patches in the grassed arena. Spoiled hay must be removed offsite.

## 9.0 UNIFORMS

In line with the Pony Club, our uniform colours are red and black. Club shirts, vests and jackets may be ordered. Members may choose to use a black or red saddle blanket. There are logo patches available for purchase, which you may sew onto the blanket of your choice. From time to time orders are placed for other items, such as caps and rugs.

There is no obligation to purchase or use any uniform item unless you are competing in an ARCA challenge; however, we do encourage it ☺

## 10.0 ARCA

The Adult Riding Clubs Association exists to promote friendly competition between member clubs. The competitions are known as 'Challenges' and riders compete for points towards their club's total. There is also a tally of individual points over the three annual challenges with an award for the rider who receives the most points as well as one for riders who attend all three challenges. Each challenge is different: there may be hacking, dressage, jumping, cross country or novelties. Information will be sent out to members as it becomes available.

## 11.0 WEBSITE / FACEBOOK

Our website address is: <http://peeladultriders.com>. You will find our safety protocols, application forms and waivers as well as recent photos and a link to our public Facebook page.

We have a public Facebook page that is accessible for all members of the public (peel metropolitan adult riders club).

We also have a secret Facebook group (peel metro adult riders). Please remember that the Facebook page is reserved for photo's, queries, positive feedback and support for members and the club. It is a secret group with only members, coaches, wait listed riders and guest riders being invited to join. There is a moderator. If you have issues about the page which you feel need resolving, please approach the committee.

## 12.0 SAFETY

We are all responsible for our own safety and that of our fellow riders. All persons on horseback must wear a current recognized safety helmet and safety boots.

If you see examples of unsafe practice, please report it to a Committee member. A list of Safety Guidelines, and another of Gear Safety standards, is available on the website on the Membership page: please take the time to familiarize yourself with them. In the event of the website not being able to be accessed, you can also request a copy of them be emailed to you via our club email [peelmetroarc@gmail.com](mailto:peelmetroarc@gmail.com).

Gates must be kept closed at all times (in particular the front entry gate off King Road).

Peel AR's and Peel PC have a "**no dog policy on the grounds**" at all times.

It is highly recommended that all horses have a bum rope behind them in their yards.

Horses that kick should have a red ribbon in their tail, but all members should keep a proper distance from other horses in group lessons and when moving around the grounds.

Please be aware of what yard you put your horse in and what horse is near them. The club has a large number of yards – if you notice another horse is cross-tied or has a red ribbon in their tail, it may be a good idea to leave a vacant yard between that horse and yours.

**Should you be unlucky enough to fall from your horse or be involved in any other kind of accident/incident, please be sure to have this recorded in the incident book and complete an incident report form, whether or not any injury to people, horses or property has occurred. This is absolutely essential for valid insurance cover and it is your responsibility to make sure it happens.**

Please ensure that all relevant details are supplied: the Safety Officer and/or Committee members do not have the spare time to chase up information which you could easily give on the day!